

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Please read with care:

This contract reflects the historical nature of the building and grounds. With a focus on preservation, the Old Zion Church volunteer board of directors endeavors to maintain this unique space and the original structure.

Rental Season

The church is available for rental between the **third Saturday in June and the second Saturday in October**. The rental may be made during the time between 10 am and sunset. The event must conclude and the entire rental party must exit before sunset. No exceptions will be made. All applications for rental are reviewed by the Old Zion Church Board for approval.

Capacity

The Renter may invite up to 125 guests. The first floor of the church can comfortably accommodate approximately 95 guests. The remainder of the guests may be seated on the second floor of the church.

Lack of Modern Conveniences

Old Zion German Reformed Church has no electricity or running water. There is no form of heat, air conditioning, or formal restroom facilities. There is a permanent portable restroom on site which is available to rent. The portable restroom will be serviced prior to rental if the renter selects it on the application.

The historic water pump on site does not work and is not to be used.

Accessibility

The church remains in an authentic state and is not handicap-accessible.

Sanctity

The church, cemetery, and surrounding grounds are sacred and to be treated with reverence and respect.

Parking

Board Members of Old Zion German Reformed Church will volunteer their time to direct parking during the time of rental.

Property

The first-floor and second-floor balconies, the walkways to and from the grass parking lot, and the lawn area surrounding Old Zion German Reformed Church are subject to this lease.

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Note: The cemetery is not included in the rental and is not to be used for any purpose associated with the rental including photographs.

Tours

Want to get a look inside the church before making a final decision? Email request at oldzionchurch@gmail.com .

Securing a Rental

Please use oldzionchurch@gmail.com to communicate interest and confirm contract mailing with payment. The church will not be considered “reserved” until the Renter has submitted a completed and signed Wedding Rental Contract with payment in full and it is received by the Old Zion Board. Mail completed contract with personal check, payable to *Old Zion Church*, to P.O. Box 103, Lititz, PA 17543. Renter submission will be acknowledged, the contract will go before the Board for approval, and confirmation of approval will be sent to Renter.

Additional Time

When completing the Non-wedding Rental Contract, the Renter may add time to their three hour rental at \$200 up to an additional hour. An extra \$200 per hour will be charged if rental exceeds two hour window.

Additional Fees

If the Renter requests or requires more time beyond the agreed upon rental times listed on this Non-wedding Rental Contract, or there is damage to the church or property made by the Renter or their guests (invited or otherwise), Old Zion German Reformed Church will invoice the Renter for that additional time (at a rate of \$200 per extra hour) and/or for the cost of repairs required to mend damages to the church, cemetery, fence, or surrounding church grounds.

Cancellations

Upon termination of this Lease 30 days before the rental date listed on the Non-wedding Rental Contract, Old Zion German Reformed Church will return all fees paid to reserve the church. Cancellation of the Rental due to the following inclement weather events: hurricane or snow on the ground will result in Old Zion German Reformed Church returning fees paid.

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Note the Church GPS Location on Guest Invitations

The church does not have a physical mailbox, the physical location appears as different addresses depending on search engines, and map tools. Please note the GPS Location as

GPS Address: Android - 187 Reifsnyder Road, Lititz, PA 17543

GPS Address: Apple – 235 Reifsnyder Road, Lititz PA 17543

Children

Considering the age and historical value of the church, children must be kept close and supervised at all times. Running in or around the church, or climbing on pews or stairs, is not permitted. Food and drink are not permitted inside the church or on church grounds. Children and babies may eat or drink inside a parked vehicle.

Music

The Renter is responsible for securing musicians, singers, and/or musical instruments.

- a. Use of the pump organ on the second-floor gallery is not permitted.
- b. All other music must be generated by the human voice, handheld wind instruments, handheld string instruments, or battery-powered music devices (keyboard, phone with small portable speaker, etc.).
- c. Instruments must be small enough that they can be carried in and out of the church by one person (cello, fiddle, violin, harp, flute, etc.). If an instrument cannot be carried into the church by one person (without the assistance of a hand truck), it is not permitted. Pianos, and drum sets are not permitted.
- d. Contact information for local musicians who have played in the church is available from our Rental Coordinator upon request.

Food & Drink

Food, drink, and snacks are not permitted by adults or children on church grounds, inside the church, or in the cemetery due to the original condition of the historic church. Food trucks are not permitted.

Tobacco & Alcohol

Alcoholic beverages, illegal drugs, and smoking of any kind (including vaping) are not permitted.

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Decorations

The Renter must have all decorations set up during the three-hour rental window.

- a. Floral arrangements must be lightweight and not require watering or misting. Silk or dried flowers are strongly encouraged.
- b. Flowers and other decorations may be placed on the water pump & trough, corners of the church steps, altar on the first floor, and windowsills located on either side of the pulpit only.
- c. Existing nails on the church doors, columns, and other areas throughout the church may be used to hang lightweight decorations.
- d. Hammering new nails into wood or using tape, glue, putty, Velcro, Command hooks, staples, or tacks is not permitted.
- e. Hanging objects from the chandelier, wineglass pulpit, balcony, or ceiling is not permitted.
- f. Upon request, Old Zion German Reformed Church will provide the Renter with a dripless candle, and a glass hurricane globe at no charge. This candle with glass globe may be lit and placed on the altar only. Unlit candles may be placed in first floor wall sconces for décor and remain unlit. Lighted candles are not permitted on the second floor.

Photography

Photos are not permitted in the cemetery. Group photos are not permitted on the stairs leading to the pulpit.

Animals

Animals are not permitted on church property except certified service animals.

Windows & Doors

The Renter may not open any windows or doors. Board Members of Old Zion German Reformed Church will be present at the event and will be responsible for opening doors and windows as needed. Brick doorstops must be used in order to prevent doors from blowing open or slamming shut.

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Clean Up

The Renter will be responsible for a thorough clean-up of the church property to the same condition as that preceding the rental. Clean up must take place immediately following the event. If the Renter fails to commence the required clean up immediately following the rental, Old Zion German Reformed Church volunteers will clean up, the cost of which will be paid by the Renter. The Renter forfeits claim to any decorations that are left behind.

Repairs

At all times during the rental period, Renter will take all actions necessary to maintain the church in good order and repair. The Renter will pay for all repairs to the church and other parts of Old Zion German Reformed Church's property which are necessitated by any acts of lack of due care on the part of the Renter or guests, invited or otherwise.

Lost & Found

Old Zion German Reformed Church is not responsible for any items, lost or stolen, at the time of the event. However, every effort will be made to locate the owner of any items left behind.

Supervision

The Renter understands that Board Members of Old Zion German Reformed Church reserve the right to be present at the event or any other time the Renter or the Renter's representative is in the building.

Event Insurance

The Renter is not required to purchase Event Insurance.

Indemnification of Old Zion German Reformed Church

Renter agrees to indemnify and hold the Old Zion Board harmless of, from, and against all claims, actions, damages, liabilities, and expenses including attorney fees asserted against Old Zion German Reformed Church or its Board Members on account of injuries to person or damage to property whether or not any such damages or injury may be caused either proximately or remotely, wholly or in part, by any act or omission, whether negligent or not, of the Old Zion German Reformed Church or its Board Members or any of their agents, servants, employees, patrons, or invited or otherwise guests (while such guests are on the rented premises) or any other person entering upon the rented premises under or with the expressed or implied invitation of the Renter, or if any such injury or damage may in any other way arise from or out of the occupancy or use of the Renter and his or her agents, employees, and guests of the rented premises. This

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

paragraph is for the benefit of the Old Zion German Reformed Church and Board of Directors only and no right of action will accrue to any third party by way of subrogation or otherwise.

Authority of Renter

If the Renter is other than an individual, the undersigned individual represents that they have the authority to execute this Rental Contract on behalf of the Renter and further agrees to personally guarantee all liabilities of the Renter hereunder.

Communication

Please share copies of this agreement and/or communicate the expectations you agreed to with all people involved in rental coordinatio.

Questions

Still have questions? Contact oldzionchurch@gmail.com .

See Rental Contract that Follows -

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Statement of Rental Contract

This rental contract is made between Old Zion German Reformed Church, 187 Reifsnnyder Road, Lititz, Pennsylvania and the undersigned Renter. The Renter acknowledges that they have had an opportunity to read the Rental Contract prior to signing it. The Renter will complete this Rental Contract and return it to Old Zion German Reformed Church, P. O. Box 103, Lititz PA 17543 and send notification to oldzionchurch@gmail.com .

The Renter agrees to be legally bound by all terms of the Rental Contract.

Renter Information

Name: _____

Phone: _____

Email: _____

Organizations: _____

Address: _____

Phone: _____

Rental Date

(MM/DD/YYYY): ____ / ____ / ____

Time (2 hours)

Time: _____ : _____ AM/PM to _____ : _____ AM/PM

Number of Guests (must be less than 125)

Number _____

Old Zion German Reformed Church Non-Wedding Rental Contract

www.oldzionchurch.org

Rental Fees – Note Separate Checks Needed

_____ **\$500 Rental for 3 Hours**

_____ **\$100 Rental of Portable Restroom.**

Rental includes servicing of the restroom before the event.

_____ **Total Above (payable to Old Zion Church)**

_____ **\$200 Security Deposit**

Loss of security deposit for failure to clean up or repairs needed.

The renter is responsible for any additional charges for repair or cleanup.

Check payable to Old Zion Church, returned at the end of the rental if there is no failure to clean up, repairs, or additional charges.

I, _____, have carefully read and understand the
(Name of Renter)

Non-wedding Rental Contract and agree to abide by the conditions.

Signature _____

Date _____